

# THE WATERWORKS & SEWER BOARD OF THE CITY OF SELMA

*Please apply at the Administrative Office  
1600 Selma Avenue Selma, Alabama 36702*

**POSITION: GRADE III ALABAMA CERTIFIED WATER TREATMENT PLANT OPERATOR**

**PURPOSE:** TO ESTABLISH AN ELIGIBLE REGISTER OR FILL PRESENT AND FUTURE VACANCIES WITH THE WATERWORKS AND SEWER BOARD OF THE CITY OF SELMA

**Shift Work**

**SALARY RANGE:**

**DEADLINE: Open until filled**

FRINGE BENEFITS INCLUDE MEDICAL INSURANCE, RETIREMENT, PAID VACATION, HOLIDAYS AND SICK LEAVE.

## **JOB REQUIREMENTS**

- Possesses and maintains Alabama Grade III Water Certification.
- Maintains treatment plant chemicals, machines and equipment to provide potable water for residential, commercial and industrial use.
- Maintains remote facilities.
- Collects grab water samples from the plant and distribution system; when required performs chemical, physical, and bacteriological tests to assure water quality; submits samples for testing as required by state agencies.
- Determines and adds specified amounts of chemicals such as chlorine, fluoride, potassium permanganate, and lime.
- Loads lime machine with 50 pound bags of lime as needed.
- Calibrates equipment and adjusts chemical feeders for optimal treated water output.
- Maintains plant records, including operations logs, daily diaries, chemical inventories; compiles reports as required by regulatory agencies.
- Monitors charts, dials, pumps, chemical feeders, laboratory equipment, meters, and gauges in the laboratory to determine status of various functions of the plant; performs equipment and laboratory preventive maintenance duties.
- Performs minor repairs, operations adjustments, and preventive maintenance on plant equipment as needed.
- Reads and records chemical usage; adjusts chemical feeders; mixes chemicals; changes chlorine cylinders and refills chemical day storage containers as required.
- Checks motors and pumps for excessive noise and temperatures; reports problems to appropriate personnel.
- Ensures buildings and grounds are safe and secure.
- Performs grounds maintenance and housekeeping duties as needed.
- Performs other related duties as assigned.

## **MINIMUM QUALIFICATIONS**

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- Sufficient experience to understand the basic principles relevant to the major duties of the position usually associated with completion of an apprenticeship/internship or having had a similar position for one to two years.
- Possession of a Grade III State of Alabama Certified License for Water Treatment.
- Possession of a valid driver's license issued by the State of Alabama for the type of vehicle or equipment operated.

Applications are available Monday – Friday 8:30 a.m. – 4:30 p.m. 1600 Selma Avenue, Selma, AL 36701  
Email Resumes: [clisha14@selmawaterworksandsewer.com](mailto:clisha14@selmawaterworksandsewer.com)

## **AN EQUAL OPPORTUNITY EMPLOYER**

THE WATER WORKS AND SEWER BOARD OF THE CITY OF SELMA PROVIDES A PUBLIC PERSONNEL SYSTEM BASED ON MERIT PRINCIPLES. IT STRIVES FOR THE CONSTANT IMPROVEMENT TO THE PUBLIC SERVICE BY EMPLOYING AND DEVELOPING THE BEST QUALIFIED PEOPLE AVAILABLE, REGARDLESS OF THEIR RACE, COLOR, CREED, SEX, POLITICAL BELIEFS, NATIONAL ORIGIN, OR DISABILITY.

## **DRUG FREE**

THE WATER WORKS AND SEWER BOARD OF THE CITY OF SELMA IS A CERTIFIED DRUG-FREE WORKPLACE.